

**Bellmore-Merrick CHSD
Office of Personnel & Administration**

MEMORANDUM

To: Unit II Employees

From: Dr. Mara Bollettieri
Assistant Superintendent for Personnel and Administration

Re: 2016 Dependent Eligibility Verification Audit

Date: March 4, 2016

The New York Health Insurance Program (NYSHIP) is conducting a Dependent Eligibility Verification Audit. Health Management Systems, Inc. (HMS) has been contracted to administer this audit. During this audit enrollees are required to submit documentation to verify the eligibility of each of their dependents covered under NYSHIP as of January 1, 2016. **YOU MUST SUBMIT PROOF OF THEIR ELIGIBILITY TO Health Management Systems, Inc. (HMS) SO THAT IT IS RECEIVED BY APRIL 15, 2016.**

Dependents not included in the 2016 Dependent Eligibility Verification Audit are:

- Dependent children who were verified in the 2009 Audit
- Dependent Survivors
- Dependent children covered under a National Medical Support Order (NMSO)
- Dependents removed during 2016 Amnesty Period

HMS has created an online web portal www.verifyOS.com. Through this online web portal, enrollees can check their status, upload verification documents, and link to resources that will help enrollees obtain the required documentation.

If you still have questions regarding the audit please call HMS at 1-855-893-8477 from 8am to 11pm Eastern Time, Monday through Friday.

We appreciate your cooperation.

Thank you.

MB/rj

cc: John De Tommaso, Superintendent
Cynthia Strait Régal, Deputy Superintendent
Mark Steinberg, Unit II President